



# THE CLASSICAL ACADEMY

## BOARD OF DIRECTORS MEETING

### (OPEN TO THE PUBLIC)

DATE: MONDAY, MARCH 11, 2024, 6:00-8:30 P.M.

LOCATION: NORTH CAMPUS – SECONDARY SCHOOL, 1<sup>ST</sup> FLOOR, ROOM 1102

The Classical Academy exists to assist parents in their mission to develop exemplary citizens, equipped with analytical thinking skills, virtuous character, and a passion for learning, all built upon a solid foundation of knowledge.

## AGENDA

**Informal meet and greet with the TCA Board Candidates from 5:30 pm - 6:00 pm in the Board meeting room.**

- |  | Allotted Time/Start Time |
|--|--------------------------|
| <b>I. Call to Order (6:00 pm)</b>  | 1 min (6:00) (6:00)      |
| <ul style="list-style-type: none"><li>The Board Chair (Mr. Fradette) called the meeting to order at 6:00 PM.</li></ul>   |                          |
| <b>II. Pledge of Allegiance/Mission/Roll Call</b>  | 2 min (6:01) (6:00)      |
| <ul style="list-style-type: none"><li>Roll call: (Mr. Fradette; Here // Mr. Hannan; Here // Mrs. Hawkins; Here // Mrs. Johnson; Here // Mr. Palmer; Here // Mrs. Wittleder; Here // Mr. Young; Here). A quorum was present.</li></ul>  |                          |
| <b>III. Approval of Agenda</b>   | 2 min (6:03) (6:01)      |
| <ul style="list-style-type: none"><li>Motion: Mr. Hannan moved to approve the agenda and was seconded.</li><li>Discussion: None.</li><li><u>Vote: By a roll call vote of 7-0 the Board approved the motion. (Mr. Fradette; Yea // Mr. Hannan; Yea // Mrs. Hawkins; Yea // Mrs. Johnson; Yea // Mr. Palmer; Yea // Mrs. Wittleder; Yea // Mr. Young; Yea).</u></li></ul>  |                          |
| <b>IV. Celebrate TCA (Pi Day)</b>  | 5 min (6:05) (6:02)      |
| Action: (Harris)<br>Motion: (Info)<br>Rationale: to highlight accomplishments of TCA students, staff, and parents  |                          |
| <ul style="list-style-type: none"><li>We celebrated our TCA East Elementary Campus.</li><li>Seven students came to share math facts relating to Pi Day.</li></ul>  |                          |
| <b>V. Comments from the Audience</b> (Audience members have 3 minutes to address the Board)  | 10 min (6:10) (6:07)     |
| (NOTE: Per procedural rules if more than one person is speaking on the same topic we request that one or two specific spokespersons speak on behalf of the group)  |                          |
| <ul style="list-style-type: none"><li>There were no comments from the audience.</li></ul>  |                          |
| <b>VI. Comments from the Board of Directors</b>  | 10 min (6:20) (6:08)     |
| <ul style="list-style-type: none"><li>Mr. Young shared that he was excited about track season starting and that he was able to attend a Friday Assembly and Project TCA Meeting at East Elementary.</li><li>Mrs. Hawkins shared that it was great to attend the East Elementary Project TCA Meeting and the Secondary Worldview Panel.</li><li>Mr. Palmer said that one thing he loved about TCA is the administration and staff. He shared about how coaches have shown up to watch his kids play football even after they have graduated from TCA.</li><li>Mr. Hannan shared how Becca DeMeyer, Central Elementary's Principal, has made a lasting impact on the TCA community and his life.</li><li>Mrs. Johnson shared that the TCA Board elections opened and encouraged everyone to vote.</li><li>Mrs. Wittleder shared about her adopt-a-school, Central Elementary. She attended Central's EPIC night and enjoyed getting to experience the Central community.</li></ul> |                          |
| <b>VII. Legal Update/Training</b>  | 10 min (6:30) (6:19)     |

Action: (Miller)

Motion: (Info)

Rationale: to update the Board on Colorado Legislative actions

- Mr. Miller (TCA Attorney) highlighted the following items in his report:
  - He shared that a board starting a school has a very different role than an established school board and encouraged the TCA board to be mindful of its role as a governance board.
  - He shared that Library Bill discussed earlier this year was dead.
  - He gave an update on HB 24-1363: This is an anti-charter bill and Jared Polis said he will veto the bill, and some think it will die in committee. He encouraged the board members to take a stand and write letters in response.

**VIII. Report of the President & Cabinet Spotlights**

15 min (6:40) (6:33)

Action: (Thomason)

Motion: (Info)

Rationale: to highlight cabinet activities (Pres., Ops., Academics, HR, Finance).

- Dr. Thomason highlighted the following items from his report:
  - He was able to give the State of the School to staff on February 16<sup>th</sup>.
  - He also shared that he went to the CLCS Conference with Mr. Fradette on February 27 and 28.
  - He also shared that he enjoyed visiting PTO meetings and the Worldview Panel.

**IX. Consent Agenda**

3 min (6:55) (7:03)

Board Directed items to be removed from Consent Agenda:

Motion: (Vote) to file the Consent Agenda

A. Finance (VanGambleare)

1. January Financials
2. Internal Financial Control Report
3. Revenue Projection/Student Count Estimate for Next FY

B. SAC Reports

1. Central Elementary, January 12, 2024

- Motion: Mr. Hannan moved to approve the agenda and was seconded.
- Discussion: None.
- Vote: By a roll call vote of 7-0 the Board approved the motion. (Mr. Fradette; Yea // Mr. Hannan; Yea // Mrs. Hawkins; Yea // Mrs. Johnson; Yea // Mr. Palmer; Yea // Mrs. Wittleder; Yea // Mr. Young; Yea).

**X. Minutes: February 12, 2024**

2 min (6:58) (7:04)

Action: (Swanson)

Motion: (Vote) to approve the February 12, 2024 minutes

Rationale: to provide a record of the Board meeting for files

- Motion: Mr. Hannan moved to approve the minutes and was seconded.
- Discussion: None.
- Vote: By a roll call vote of 7-0 the Board approved the motion. (Mr. Fradette; Yea // Mr. Hannan; Yea // Mrs. Hawkins; Yea // Mrs. Johnson; Yea // Mr. Palmer; Yea // Mrs. Wittleder; Yea // Mr. Young; Yea).

Break

10 min (7:00) (7:05)

**XI. Discussion Agenda Items**

A. Items removed from Consent Agenda

B. Cabinet Level Reports

1. Curriculum Review/Text Review (Elementary)

5 min (7:10) (7:16)

Action: (Jolly, Walker)

Motion: (Vote)

Rationale: to review and approve elementary curriculum/textbook changes

- Mr. Jolly shared three parents reviewed the materials and provided supportive feedback.
- Motion: Mr. Hannan moved to approve elementary curriculum/textbook changes and was seconded.
- Discussion:
  - Mrs. Johnson asked a question about one book.
  - Mr. Jolly shared that we try to steer away from putting labels on summer reading books because parents should be involved in that decision process.
  - Mrs. Walker shared that we like to have a wide range of books that give teachers good opportunities to discuss topics with students.
- Vote: By a roll call vote of 7-0 the Board approved the motion. (Mr. Fradette; Yea // Mr. Hannan; Yea // Mrs. Hawkins; Yea // Mrs. Johnson; Yea // Mr. Palmer; Yea // Mrs. Wittleder; Yea // Mr. Young; Yea).

2. Curriculum Review/Textbook Review (Secondary Literature)

10 min (7:15) (7:31)

Action: (Jolly, Galvin)

Motion: (1<sup>st</sup> Read)

Rationale: to review secondary curriculum/textbook changes for literature

- Mr. Jolly introduced Mr. Galvin to share about the secondary curriculum review:
  - Mr. Galvin shared that it has been a rigorous process, where teachers have spent hours reading and in discussions.
  - In looking at summer reading, the committee believed it was important for students to be given a list at the elementary level. As students get older, they should take ownership of and find joy in learning. Selected choices will be approved by parents and classroom teacher.
  - CP also had additional math textbook recommendations.
  - These recommended items for secondary will be available for parents to view in each secondary office from March 15-April 3, 2024.

### C. Board Level Reports

- 1. BMAC Recommendation to the Board** 15 min (7:25) (7:49)  
Action: (Hawkins)  
Motion: (Vote) to approve BMAC recommendation to the Board  
Rationale: to provide the Board with a recommendation for the next appointed Board Director
  - Mrs. Hawkins shared that the committee interviewed great candidates, but that committee selected one candidate to present to the Board:
    - The committee selected Mr. Ben Brightwell.
    - He is very collaborative, a TCA parent, has been on a governance board before, and is an attorney.
  - Motion: Mrs. Hawkins moved to approve BMAC recommendation to the Board and was seconded.
  - Vote: By a roll call vote of 7-0 the Board approved the motion. (Mr. Fradette; Yea // Mr. Hannan; Yea // Mrs. Hawkins; Yea // Mrs. Johnson; Yea // Mr. Palmer; Yea // Mrs. Wittleder; Yea // Mr. Young; Yea).
- 2. Board Budget for 2024-2025** 10 min (7:40) (7:52)  
Action: (Hawkins)  
Motion: (Vote) to approve the Board Budget for 2024-2025  
Rationale: to review and approve the Board's budget for the 2024-2025 school year
  - Mrs. Hawkins shared that there were no changes from last month.
  - Motion: Mr. Hannan motioned to approve the Board Budget for 2024-2025 and was seconded.
  - Vote: By a roll call vote of 7-0 the Board approved the motion. (Mr. Fradette; Yea // Mr. Hannan; Yea // Mrs. Hawkins; Yea // Mrs. Johnson; Yea // Mr. Palmer; Yea // Mrs. Wittleder; Yea // Mr. Young; Yea).
- 3. Approve Next Year's Board Meeting Schedule** 5 min (7:50) (7:55)  
Action: (Fradette)  
Motion: (1st Read)  
Rationale: to review and approve next year's Board meeting schedule
  - Mr. Fradette encouraged Board Directors to email Dr. Thomason if they had any questions.
- 4. Review Board Evaluation Questions** 5 min (7:55) (7:58)  
Action: (Fradette)  
Motion: (Discussion)  
Rationale: to determine if any new questions should be added to the Board's Self Evaluation
  - Mr. Fradette shared that he did not think any of the questions should be changed and reminded the board that the evaluation was coming up and they would vote on the evaluation questions next month.
- 5. April Working Session Topics** 5 min (8:00) (8:00)  
Action: (Fradette)  
Motion: (Discussion)  
Rationale: to determine working session topics for discussion
  - The next Working Session is scheduled for April 22, 2024.
- 6. Digital Health Committee Update** 5 min (8:05) (8:02)  
Action: (Palmer, Wittleder)  
Motion: (Information)  
Rationale: to provide an update from the Digital Health Committee
  - Mr. Palmer reminded the board that the Digital Heal policy had been in place for six months and suggested that the board sunset the Digital Health committee.
- 7. Colorado League of Charter Schools (CLCS) Conference Summary** 5 min (8:05) (8:05)  
Action: (Fradette)  
Motion: (Information)  
Rationale: to provide a summary of lessons learned from the CLCS Conferences
  - Mr. Fradette shared that it was a really interesting and eye-opening conference. He encouraged other board members to attend in the future. He also reminded everyone that training for boards needs to be constant and consistent.

### D. Board Communication

5 min (8:15) (8:09)

Action: (Secretary)

Rationale: to develop and approve of communication update to community

- Celebrate TCA
- Curriculum Review for Secondary and Elementary
- BMAC Appointment
- Legislative Update

**E. Future Board Agenda Items**

5 min (8:20) (8:10)

1. Announce Board of Director Election Results, Info, Fradette, Apr
2. 5 Year Plan Budget Projection, Info, VanGambleare, Apr
3. Approve Next Year's Board Meeting Schedule, Vote, Fradette, Apr
4. Approve Board Strategic Calendar, Vote, Fradette, Apr
5. Student Fee Schedule, 1<sup>st</sup> Read, Jolly, Apr
6. Annual Staff Climate Survey, Info, Schulz, Apr
7. Curriculum Review/Textbook Review (Secondary Literature), Vote, Jolly, Apr
8. Initiate Board Annual Evaluation Process, Info, Fradette, Apr
9. July Board Working Session Topics, Disc, Fradette, Apr

- Everyone agreed to replacing the Bi-annual President Executive Session to a final evaluation in June.

**F. Comments from the Board of Directors**

5 min (8:25) (8:11)

- Mrs. Johnson thanked Mr. Fradette for his leadership as Board Chair.
- Mr. Hannan also thanked Mr. Fradette for his leadership.

**XII. Adjournment** (Approx. (8:30 p.m.)

(8:30) (8:14)

- Motion: Mr. Hannan moved to adjourn the meeting and was seconded.
- Discussion: None
- Vote: By a roll call vote of 7-0 the Board approved the motion. (Mr. Fradette; Yea // Mr. Hannan; Yea // Mrs. Hawkins; Yea // Mrs. Johnson; Yea // Mr. Palmer; Yea // Mrs. Wittleder; Yea // Mr. Young; Yea).

Sonya Wittleder  
TCA Board Secretary